

GUIDELINES FOR CONDUCT

Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff and/or DeKalb Police Officers will intervene to stop prohibited activities and behaviors. Failure to comply with the Library's established rules, regulations, and policies could result in removal from the premises and exclusion from the Library for a period of one day to one year, or in arrest or prosecution. Violations could also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment. Individual patrons have the right to request an administrative review of an exclusion order that is for a period greater than seven days.

For the comfort and safety of patrons, volunteers, and staff, and the protection of Library property, the following actions are examples of conduct not allowed on Library property:

- Engaging in any activity in violation of Federal, State, local or other applicable law, or Library policy.
- Failing to comply with a reasonable staff request.
- Carrying firearms and dangerous weapons of any type (except by law enforcement officers and authorized security personnel).
- Being under the influence of alcohol/illegal drugs, and selling, using, or possessing alcohol/illegal drugs.
- Verbally or physically threatening or harassing other patrons, volunteers, or staff, including stalking, staring, lurking, offensive touching, and obscene acts such as sex acts and indecent exposure.
- Soliciting or conducting surveys not authorized by the Library.
- Stealing, damaging, altering, or inappropriate use of Library property in Library facilities or on Library grounds, including computer hardware and software, printers (The DeKalb Public Library Policy, Public Use of the Internet), copiers, phones, and other equipment.
- Trespassing in nonpublic areas, being in the Library without permission of an authorized Library employee before or after Library operating hours, or camping on Library grounds.
- Fighting or challenging to fight, running, pushing, shoving, or throwing things.

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Continued from first side

- Creating disruptive noises such as loud talking, screaming, or banging on computer keyboards.
- Gambling and group activities which are disruptive to the Library environment.
- Using audible devices without headphones or with headphones set at a volume that disturbs others. Audible cell phone and pager ringers must be turned off.
- Using restrooms for bathing or shampooing, doing laundry, or changing clothes.
- Littering.
- Smoking, chewing, and other tobacco use on Library property.
- Entering or being in the Library barefoot, without a shirt, with offensive body odor or personal hygiene, or being otherwise attired so as to be disruptive to the Library environment.
- Consuming food or beverages in public areas of the Library not authorized by the Library Food and Beverage Guidelines
- Leaving packages, backpacks, luggage, or any other personal items unattended. These unattended items are subject to immediate confiscation.
- Using wheeled devices in Library property or on Library grounds, except in designated areas, including use of skateboards, roller-skates, bicycles, motorized or nonmotorized scooters, and shopping carts (except for motorized ADA assistive devices, wheelchairs, walkers, and strollers).
- Moving Library furniture from where it is placed by Library staff.
- Lying down or sleeping in the restrooms, or on any floor, or couch, table or seat in the Library; having feet on furniture; or blocking aisles, exits or entrances.
- Neglecting to provide proper supervision of children
- Bringing pets or animals, other than service animals necessary for disabilities, into the Library, except as authorized by the Librarian.

Examples of conduct not allowed on Library property include but are not limited to the above.

Approved 2008 by the DeKalb Public Library Board of Trustees